

NaSA Case Study Portfolio Information Sheet

2021 version 1.2

Numbers and Types of Case Studies Due – NZ Cert & Dip in Beauty Therapy

Subject	Include	Number Due
Make Up	<ul style="list-style-type: none"> Day Evening Special Occasion Bridal Corrective 	5
	Include before and after photographs for each case study	
Manicure and Pedicure	Perform: <ul style="list-style-type: none"> At least 1 French Polish At least 1 manicure or pedicure with a specialised treatment and ending with a buff (no varnish) A variety of manicures and pedicures 	5
	Repeat any of these treatments to complete all case studies	
Skin Care and Eye Treatments	<ul style="list-style-type: none"> Include eyelash tinting and brow shape in each treatment Comment on healthy diet for the skin in homecare advice 	5
Waxing	<ul style="list-style-type: none"> Bikini Forearm Half Leg Lip and Chin Underarm 	5
Advanced Facial Treatments and Facial Electrical Treatments	<ul style="list-style-type: none"> Include a full facial with advanced treatment or facial electrical treatment within the same case study Perform a variety of advanced treatments and facial electrical treatments to complete all case studies 	5
Body Massage, Figure Diagnosis, Exercise and Body Electrical Treatments	<ul style="list-style-type: none"> Include massage, body electrical treatment and figure diagnosis within the same case study Treat each client 2 times with 1 body electrical treatment Comment on healthy diet and exercise in home care advice 	3
Blend Electrology	<ul style="list-style-type: none"> Treat clients 2 times on each case study Perform a treatment on the face on at least 1 case study Choose from a variety of areas for the rest 	3
High Frequency Electrology	<ul style="list-style-type: none"> Treat clients 2 times on each case study Perform a treatment on the face on at least 1 case study Choose from a variety of areas for the rest 	3

Case Study Portfolio Requirements and Information

What is a case study?

A case study is written documentation of work you have carried out on a client. It should reflect your competence in and knowledge of the subject(s).

Case studies are compulsory. You must achieve a pass grade for your entire case study portfolio to qualify at NaSA and ITEC.

- You complete case studies under the guidance of your tutors, who will monitor the quality of your written work. Case study portfolios are part of your final examinations.
- Each case study should take 3 to 5 hours of work, both practical and written. Some case studies can be done in class and then completed at home.

Presentation is very important. Your work is representing you.

- Download case study forms from the NaSA Web site.
 - Before you start filling in your first case study, save it as a separate file with a unique name for each separate client, then fill in the relevant information.
- Correct spelling and terminology. Ask someone to proofread your work if you aren't sure.
- Use colour for make-up key and use photographs for make-up case studies.
- Complete every box in every section, where required.
- Give **full and detailed** explanations where required, e.g. treatment plan, after care, et cetera.
- Present your portfolio in a ring binder with dividers between each module.
- Complete case study work as soon as you can and do **not** leave it until near the due date. **Please see notice board or emails for due dates.**

We have supplied example case studies for you to look at.

- Access this from our Moodle site at <https://nasanz.moodle.school>

Case Study Portfolio Checklist

- ☐ All case studies completed
- ☐ One ring binder to hold case studies in with title page dividers
- ☐ Use hole puncher. **NO PLASTIC SLEEVES.**
- ☐ No staples or paper clips
- ☐ Your work has been proofread for spelling and grammar.
- ☐ Your name is on the binding / cover.

Late submissions will not be accepted.

If you are late submitting any part of your case study portfolio, you will forfeit your opportunity to sit final examinations.